

GENERAL REGISTER OFFICE (NORTHERN IRELAND)

**APPLICATION FOR TEMPORARY APPOINTMENT OF A
HUMANIST CELEBRANT FOR CIVIL MARRIAGES IN
NORTHERN IRELAND – interim procedure.**

Please read our privacy notice to see how we use and protect your personal information at www.finance-ni.gov.uk/publications/nisra-privacy-notices

This form is for a person 21 years of age or older making application for temporary approval as a humanist to solemnise a civil wedding pursuant with Article 31 (3) of the Marriage (NI) Order 2003.

Please complete the form in BLOCK CAPITALS, except for the signature and return it to:
General Register Office, Casework Section, Colby House, Stranmillis Court, Belfast, BT9 5RR.

You must read and understand the Guidance Notes attached at page 3 before completing this form.

<u>DOCUMENTS REQUIRED</u>	Name of the humanist organisation you belong to. ¹ Credentials or references to demonstrate competence to solemnise a legal marriage. ¹
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<u>MARRIAGE DETAILS</u>	Party 1 full name	
	Party 1 sex (tick)	Male <input type="checkbox"/> Female <input type="checkbox"/>
	Party 2 full name	
	Party 2 sex (tick)	Male <input type="checkbox"/> Female <input type="checkbox"/>
	Date of marriage	
	Place of marriage	
	Council district of place of marriage	

<u>APPLICANT</u>	
Full name	
Address	
Postcode	
Email address	
Phone number	
Humanist organisation	

¹ Please see page 3 for guidance notes

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I certify that :-

1. I am over 21 years of age.
2. The marriage ceremony I will conduct will be of a secular nature.
3. The marriage ceremony I will use includes a declaration by the parties, in the presence of each other, the celebrant and two witnesses, that they accept each other as husband and wife, as husband and husband or as wife and wife.
4. I understand the legal requirements of marriage in Northern Ireland and am competent to solemnise a legally binding marriage.

Signature of applicant		Date	
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Casework Section

Colby House

Stranmillis Court

Belfast

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Guidance notes.

1. Acceptable humanist organisations must :-
 - Be a registered charity.
 - Have more than 10 members.
 - Have a public statement describing the meaning of humanism and the organisation's goal.
2. "Credentials or references to demonstrate ..." may include accreditation or registration as a marriage celebrant with an acceptable humanist organisation.
3. Under the terms of this appointment you will not be an employee of the Council.
4. Your only role will be to solemnise this civil marriage.
5. Neither the General Register Office nor the District Council accept responsibility for actions or omissions of the appointed celebrant.
6. Notice forms must be completed and returned to the Registrar at least 28 days before the marriage however the normal notice period is 8 weeks. If one or both of the couple have been previously married the notice period is at least 10 weeks. If one or both of the couple are non EU citizens substantially longer notice is required.
7. Article 18 of the Marriage (NI) Order 2003 requires a civil marriage to be solemnised in an approved place. You must ensure that the marriage venue is approved before completing this form.
8. Article 19 of the Marriage (NI) Order 2003 requires that the ceremony is of a secular nature and includes an appropriate declaration.
9. The Marriage Schedule should be returned to the Registrar within three days of the ceremony.
10. Persons solemnising marriages must be familiar with the legislation governing marriage in Northern Ireland in order to ensure you will carry out a legal ceremony. The Marriage (Northern Ireland) Order 2003 - <http://www.legislation.gov.uk/nisi/2003/413/contents>
11. As you will be in possession of personal information you must be familiar with the principles of the Data Protection Act 2018 and protect this information accordingly.

IT IS IMPERATIVE THAT YOU INFORM THE REGISTRAR IMMEDIATELY SHOULD YOU BE AWARE OF ANY POTENTIAL OR ACTUAL RELEVANT CHANGES TO THE SCHEDULE SUCH AS CELEBRANT, LOCATION OR DATE.