

Application for entry in Part 1 of the Adoption Contact Register by a Person Adopted in Northern Ireland

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Full Name

Address

(or details of whom

correspondence should be sent)

	Post Code
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I declare that I am 18 years or over and in support of my application I enclose a certified copy of the entry of my adoption in the Adopted Children Register kept by the Registrar General.

Select one I have been supplied by the Registrar General with information relating to the original pre-adopted entry of my birth under Article 54 of the Adoption (Northern Ireland) Order 1987 reference number.....(give ref. no. quoted in previous correspondence with the Registrar General); or

I am in possession of such information as is necessary to enable me to obtain a certified copy of my original pre-adopted birth entry.

Birth Details *(as registered on my original pre-adopted birth entry)*

Date of Birth

Place of Birth

Name & Surname

Mothers Name & Surname

Mothers Maiden Name

Fathers Name & Surname

Adoption Details *(as registered on my post adoption birth entry)*

Date of Birth

Place of Birth

Adopted Name & Surname

Adopted Mothers Name & Surname

Adopted Fathers Name & Surname

Entry Number

I have read and accepted the conditions relating to the Adoption Contact Register and request that my name and address is entered in Part 1 of the Register held by the Registrar General.

I request that the name(s), address(es) and the relationship of any person entered in Part 2 of the Register who has been proved beyond reasonable doubt to be related to me be forwarded to myself at the address I have supplied for entry in Part 1.

I declare that to the best of my knowledge and belief, I am the adopted person to whom the above particulars relate.

I understand that my name and address will not be disclosed to any other person

If I wish my name to be removed from the Adoption Contact Register, I will give 28 days' notice in writing to the Registrar General.

Signature

Date

Adoption Contact Register Part 1

The Registrar General for N.I. maintains, at the General Register Office, an Adoption Contact Register, the purpose of which is to put persons adopted in Northern Ireland and their natural relatives in touch with each other if this is their stated wish.

The Register consists of two parts.

Part 1 contains the names and addresses of persons adopted in Northern Ireland who fulfil statutory conditions and who have notified the Registrar General that they wish to contact their relatives. Your name may be entered into Part 1 of the Register provided that;

- a) A record of your Adoption is kept at the office of the Registrar General for Northern Ireland;
- b) You have attained the age of eighteen years; and
- c) (i) you have received counselling (only mandatory if adopted before 17/12/1987) prior to receiving the details held on your original pre-adopted birth entry; or
(ii) you have already satisfied the Registrar General that you have the information necessary to enable you to obtain a certificate of your original pre-adopted birth registration

There is also a statutory fee to be paid for processing your application.

Part 2 contains the names and addresses of relatives who fulfil equivalent conditions, and who have similarly notified the Registrar General that they wish to contact the adopted person. A relative in this context means any person (other than an adopted relative) who is related to the adopted person by blood (including half-blood) or marriage.

Once your entry has been made in Part 1 of the Register, a check will be made in Part 2 and if particulars of any natural relatives are traced, you will be supplied with the relative's name and an address for contact purposes. No personal information relating to you will be provided to the relatives registering in Part 2 of the Register although they will be notified that their particulars have been sent to you. In all circumstances the responsibility rests with you to decide whether and how to approach your relative. If no link is found at the time of registration, you will receive a confirmation letter stating that your details, as supplied, have been entered in the Register and that should a link be found in future, you will be notified.

An adopted person who received a relative's home address should act sensitively and with care. It may be tempting to telephone a relative or just turn up at his or her home. This may not be a good idea as the adopted person will have no knowledge of the relative's circumstances. Discussion with a Counsellor can help as he or she will be able to suggest helpful ways of proceeding.

Health and Social Services Boards and Trusts provide counselling for people who wish to discuss any aspect of adoption. Registered Adoption Societies provide counselling in connection with adoptions they have arranged, If your adoption was arranged by an Adoption Society you can contact the Society for discussion and advice. Other Adoption agencies provide specific post adoption counselling which may be of help when considering making contact with relatives.

The address you give for an entry in Part 1 of the Adoption Contact Register need not be your home address. If you wish, you may use the address of another organization or individual so that you will receive counselling and support when and if a link is made with a relative in Part 2 of the Register.

If you wish to use some other organisation or individual as a contact; it is important that you only use one that fully understands the responsibilities and complexities of being your indirect link on the Adoption Contact Register. It is important that you have agreed with that organisation/individual to act as your representative before submitting your application and that you keep them informed of any change of your personal address or circumstances.

Any entry made in the Register may be removed or amended at any time by giving 28 days' notice in writing to the Registrar General.

Payment Mandate Form for Postal Applications

Contact details: **GENERAL REGISTER OFFICE**
COLBY HOUSE
STRANMILLIS COURT
BELFAST BT9 5RR
 Telephone: 0300 200 7890 (within UK) or +44 300 200 7890 (outside UK)
 Website: www.nidirect.gov.uk/gro Email: gro_nisra@finance-ni.gov.uk

Fees and payment methods

Details of fees payable are available on our website at www.nidirect.gov.uk/articles/tracing-and-contacting-birth-relatives-and-adopted-adults; or by contacting us using the telephone number above.

Payment can be made by post with a cheque or postal order made payable to "Registrar General". Cash should not be sent in the post.

Should you wish to pay by credit/debit card please fill in the instruction below and include it with your application.

ALL PAYMENTS BY POST SHOULD BE RETURNED TO THE GENERAL REGISTER OFFICE AT THE ABOVE ADDRESS.

We can also accept payment by credit/debit card or cash at our office.

Please note: if you are completing your credit/debit card details, we recommend that you use a secure form of posting. This payment mandate form will be destroyed once payment has been confirmed.

For security reasons we cannot accept payment details by e-mail and payments cannot be made online for these applications.

Payment should be made in pounds sterling.

Credit/debit card instruction

Applicants Name

Type of card

Mastercard Visa Switch/Maestro or Solo Visa Electron

Card Number

Security number (the last three numbers shown on your cards signature strip)

Expiry date Issue No. (Switch/Maestro or Solo) Valid from date.

Total Fee £ Cardholders signature:

Cardholders name: (BLOCK CAPITALS)

Cardholders

Full Address

Telephone No. Email: