Application for a Taximeter Test TL2

PLEASE USE CAPITALS Please read the important notes overleaf before completing the form. Please complete all parts of this form which are applicable.

1 Details of vehicle Please refer to the vehicle registration document (V5C) / V5C (NI)

Registration mark
Make & Model
Chassis number (VIN)

2 Test conditions (road test)
Please confirm that the vehicle will be in a roadworthy condition and will be covered by a valid policy of Insurance which satisfies the requirements of the relevant legislation

YES

3 Details of Taximeter

Make
Model

Please confirm that the taximeter make and model is recorded on DfI’s published list of Approved Taximeters

YES

4(a) Details of applicant

Title ______ Forename(s) ______________
Surname ________________________________
Address ____________________________________
Town __________________ Postcode ______________
Email address ______________________________
Home Tel No: ____________________________
Work Tel No: ____________________________

4(b) Details of person paying if different from 4(a)

Title ______ Forename(s) ______________
Surname ________________________________
Address ____________________________________
Town __________________ Postcode ______________
Email address ______________________________
Home Tel No: ____________________________
Work Tel No: ____________________________

5 Preferred day, time and location of test

Day __________________ Morning/Afternoon __________________ Centre __________________

6 Fee
I enclose payment by cheque or postal order for £________ Please make cheques payable to the DVA and crossed ‘A/C payee only’.

Write the registration mark on the back. Do not send cash by post. If you wish to pay by Debit/Credit card visit any test centre.

7 Declaration
The application form will not be processed unless it is signed. I am duly authorised to sign this form. As far as I know, the information given here is true and complete.

Signed __________________ Print Name __________________
Date ________________ Owner/Driver __________________

If you do not get a test appointment letter within 10 days, you must tell the Agency immediately. If you do not, you are likely to lose your fee. Send your completed form and fee to the centre where you wish the test to be carried out.

REMEMBER TO SIGN AND DATE YOUR APPLICATION FORM

FOR OFFICIAL USE

Fee rec’d £ _____ Int _____ cash/chq/PO/debit/credit card
Booking Ref No: ___________________
IMPORTANT NOTES

• Taximeters are required in all Class A and Class B taxis. The taximeter must be tested and sealed by the Driver & Vehicle Agency (DVA) before a Taxi Licence application can be processed.
• You should apply for the taximeter test at least 6 weeks before the initial taxi licence application. Once tested and sealed by DVA no further taximeter test is necessary, provided the taximeter remains sealed and no modification has been made to the taximeter, its equipment or the vehicle that would affect the taximeter settings.
• Only approved taximeters (including approved fare programmes) and printers are acceptable for testing and subsequent sealing in a vehicle being licensed as a Class A or Class B taxi. For the full list of approved taximeters, fare programme checksums and printers consult the DVA website at www.nidirect.gov.uk/taxi
• You may apply for a taximeter test at any DVA test centre.
• When a vehicle has failed a taximeter test there is no reduced fee for a further test.

Classes of taxi which require a taximeter

A Class A licensed taxi is a taxi used for carrying passengers for hire or reward, plying for hire or reward (with certain restrictions within the City of Belfast) and standing at taxi stands outside the Belfast zone. (Class A taxis cannot advertise as wheelchair accessible.)

A Class B licensed taxi meets the specification for Accessible taxis and is used for carrying passengers for hire or reward, plying for hire or reward and standing at taxi stands.

General Test Information

Before the test: Make sure the vehicle presented can be legally driven on the road and complies with all construction, condition and licensing requirements with all its equipment in working order:
• It must be in reasonably clean condition and have sufficient fuel to carry out the test on the predetermined route on public roads.
• The taximeter must be securely attached in the vehicle, connected to a printer and be visible to a passenger.
• Ensure sufficient printer paper is available to produce test reports.

The Test Process

The vehicle presenter will be required to follow all reasonable instructions from the examiner and will be required to drive the vehicle around a predetermined test route on public roads accompanied by the examiner. After confirmation that the taximeter settings and calibration do not exceed the regulated fare and suitable reports can be obtained from the printer, the examiner will seal the taximeter into the vehicle. A small plaque will also be attached to the vehicle in a discreet place (usually on the door pillar between the front and rear door) which will contain details of the taximeter settings and may be used for official purposes. The plaque must not be removed or defaced.

Validity period for taximeter seal

A sealed taximeter will not require a further taximeter test unless:
• a taximeter seal is broken;
• the vehicle equipment has been changed, altering the calibration of the taximeter, eg, different sized tyre fitted, or taximeter signal generator modified or replaced;
• the taximeter fares programme has been changed;
• the taximeter has been replaced.
• the vehicle registration number has been changed (Cherished Transfer).

Complaints: If you are not satisfied with the service you receive, you can complain. Please ask at the test centre for details about our complaints procedure. If you are unhappy concerning any aspect of our service, please try to resolve it with the management team before you leave the test centre.

DATA PROTECTION – The information provided on this form may be made available to other Departments/Agencies for the purposes of preventing or detecting crime. Your personal information will be managed in accordance with the Privacy Notice available at www.infrastructure-ni.gov.uk/dfi-privacy or by calling 0300 200 7861.

Customer Information:

http://www.nidirect.gov.uk/taxis

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