

## DRIVER CPC NATIONAL VOCATIONAL TRAINING (NVT) CONCESSION

The NVT concession is valid from the start date of the NVT programme or from when the driver acquired their vocational driving licence, whichever is the most recent. The Driver CPC tests can be deferred for either a maximum of 12 months from this date or for as long as the driver remains on the NVT programme (whichever is the shortest).

### 1 APPLICANT DETAILS

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms

Surname

First name(s)

Home address

Post Code

Telephone No

### 2 LICENCE DETAILS

Driving Licence Number

Category	Provisional/full	Date passed test
PCV	<input type="text"/>	<input type="text"/>
LGV	<input type="text"/>	<input type="text"/>

### 3 EMPLOYER'S DETAILS

Employer's Name

Employer's Address

Post Code

Employer's Telephone No

### 4 TRAINING DETAILS

#### NATIONAL VOCATIONAL TRAINING PROGRAMME

Which of the following qualifications are you registered on?

NVQ Driving Goods Vehicles ☐

NVQ Carry & Deliver Goods ☐

NVQ PCV Driving ☐

BTEC Transporting Passengers by Bus & Coach ☐

BTEC Carry & Deliver Goods ☐

Other ☐

(please specify):

Start Date

*Note: This is the start date of the NVT programme or from when the driver acquired their vocational driving licence, whichever is most recent*

Estimated End Date

*Note: This is the estimated end date of the NVT programme. A driver must be on an approved course that lasts at least 6 months.*

Training Provider Name

Training Provider Address

  
  
  

Post Code

Training Provider Telephone No

## 5 DECLARATION

Please note: The NVT concession is valid for up to 12 months and only whilst the driver is undertaking an approved NVT programme. It is the responsibility of the driver, employer or training provider to notify DSA if circumstances change.

Driver

I confirm that the information is accurate and current.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Employer

I confirm that the information is accurate and current.

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

Training Provider

I confirm that the information is accurate and current.

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

## 6 EQUALITY AND DIVERSITY

We recognise and value diversity. We want to ensure all eligible applicants are considered with respect to their own ability and which is not influenced by other factors. To help us to do this we need to monitor our policies and procedures.

Please tick the box which most applies to you.

Prefer not to say: ☐ Black or Black British: ☐

Asian or Asian British: ☐ Chinese: ☐

White: ☐ Mixed: ☐

Other: ☐

## 6 EQUALITY AND DIVERSITY ( Continued)

We use the personal data you give us to effectively administer the NVT Concession. We may also use your data for statistics and analysis to assess equality and improve our customer service.

### PRIVACY NOTICE

The information provided on this form may be made available to other Departments/Agencies for the purposes of preventing or detecting crime. Your personal information will be managed in accordance with the Privacy Notice available at: [www.infrastructure-ni.gov.uk/dfi-privacy](http://www.infrastructure-ni.gov.uk/dfi-privacy) or by calling 0300 200 7861.

For further information, please see our website [www.nidirect.gov.uk](http://www.nidirect.gov.uk) or look for our Notification Document on the Information Commissioners website [www.informationcomissioner.gov.uk](http://www.informationcomissioner.gov.uk)

## 7 BEFORE POSTING YOUR APPLICATION FORM

When posting your application form remember to include the following:

- Appropriate registration fee (current fees can be found on [www.nidirect.gov.uk](http://www.nidirect.gov.uk))

Please tick the appropriate box

- ☐ Credit and debit card payments by phone - DSA 0115 936 6278 -

- ☐ Cheque and postal order payments (made payable to Driving Standards Agency)

- Evidence of registration to an approved training course (including registration date) in the form of awarding body documentation (photocopies are acceptable)

- Evidence that the driver has passed their licence acquisition tests.

Once approved, the driver will be registered on the NVT scheme and an NVT concession card will be issued.

## CONTACT DETAILS

Driving Standards Agency	Telephone: 0115 9366278
NVT Administrator – Floor 3	Fax: 0115 9366574
The Axis Building	Email: <a href="mailto:NVT@dsa.gsi.gov.uk">NVT@dsa.gsi.gov.uk</a>
112 Upper Parliament Street	
Nottingham	
NG1 6LP	

## FOR DSA USE ONLY

Date application approved

\_\_\_\_/\_\_\_\_/\_\_\_\_

Registration Number

NVT\_\_\_\_\_



An Agency within the Department for

**Infrastructure**

Gníomhaireacht laistigh den Roinn

**Bonneagair**

[www.infrastructure-ni.gov.uk](http://www.infrastructure-ni.gov.uk)

