

Carer's Allowance

Claim form for people getting State Pension

We have many ways we can communicate with you.

This form and notes are available in large print or braille. Please call us on Freephone **0800 587 0912**.

If you have speech or hearing difficulties, you can contact us by textphone on **0800 012 1574**. Our textphone service does not receive messages from mobile phones.

The quickest and easiest way to claim Carer's Allowance is online. Check if you can get Carer's Allowance and make a claim at **www.nidirect.gov.uk/apply-carers-allowance**

About this form

- **only use this form to claim Carer's Allowance if you are getting State Pension.** If you are not getting State Pension, contact us to find out how to claim
- check if you can get Carer's Allowance by using the checklist on **pages 3 and 4** of the notes
- if you cannot get Carer's Allowance, go to **www.nidirect.gov.uk** to see what other help you might be able to get
- you, the carer, must fill in this form, not the person you provide care for
- please complete this form carefully. If you fill in this form using a pen, use black ink and CAPITAL LETTERS
- please answer all the questions and send us all the documents we ask for
- contact us if you cannot fill in this form or send us the documents we ask for, because this might delay your claim

Normally, you can expect us to get back to you within six weeks. This may change at busy times of the year.

Remember

If someone else also cares for the same person as you, only one of you can claim a carer's benefit.

If you both meet the criteria, you must decide between you who will claim.

When you claim Carer's Allowance, the person you provide care for may stop getting, or get a reduced rate of:

- a severe disability premium paid with their benefits, if they get one
- an extra amount for severe disability paid with Pension Credit, if they get one
- Rates Relief if they get it.

We will check the record of the person you provide care before making a decision on your claim.

There is more information about how Carer's Allowance affects other benefits in the notes and at www.nidirect.gov.uk/carers-allowance

You **must** tell the person you are providing care for, or their legal representative, **before** you claim Carer's Allowance.

About your Carer's Allowance

01 **When do you want your Carer's Allowance claim to start?**

You must give us an exact date or your claim may be delayed. If you do not fill in the day, month and year, we cannot accept your claim and will return this form to you.

DD/MM/YYYY

Please make a note of this date. We will ask you about it again later.

04 **All other names in full**

05 **All other surnames or family names you have used or have been known by**

06 **National Insurance number**

You can get this from your National Insurance number card, letters about benefits, payslips or form P60. If you do not tell us your National Insurance number, it could delay your claim.

07 **Date of birth**

DD/MM/YYYY

08 **Address**

Postcode

About you - the carer

02 **Title**

For example Mr, Mrs, Miss, Ms or other

03 **Surname or family name**

09 Phone number

10 Mobile number

To help us deal with your claim or any queries you may have as quickly as possible, please give us your mobile phone number so we can contact you by text message.

If you have speech or hearing difficulties and want us to contact you by textphone, tick this box.

11 What is your nationality?

For example, British or Irish. If you have a current passport, please give your nationality as shown on your passport.

12 If you are a Swiss or European Economic Area (EEA) national, were you living in the United Kingdom (UK) before 1 January 2021?

For a list of EEA countries, please see the notes booklet.

No

Yes

13 Have you always lived in Northern Ireland?

No **Go to question 14**

Yes **Go to About your partner**

14 Are you currently living in Northern Ireland?

No

Yes

15 Have you been present in Northern Ireland throughout the three years before the date you are claiming from?

No

Yes **Go to question 17**

16 If No, please tell us about any countries you have lived in or visited in the three years before the date you are claiming from. If you had more than three visits abroad, tell us about them in More Information.

Period 1

Which country did you live in or visit?

When did you go there?

DD/MM/YYYY

When did you return to Northern Ireland?

DD/MM/YYYY

What was your reason for being there?

For example, you live there, for a holiday, for work.

Was the person you look after with you?

No

Yes

Period 2

Which country did you live in or visit?

When did you go there?

DD/MM/YYYY

When did you return to Northern Ireland?

DD/MM/YYYY

What was your reason for being there?
For example, you live there, for a holiday, for work.

Was the person you look after with you?

No

Yes

Period 3

Which country did you live in or visit?

When did you go there?

DD/MM/YYYY

When did you return to Northern Ireland?

DD/MM/YYYY

What was your reason for being there?
For example, you live there, for a holiday, for work.

Was the person you look after with you?

No

Yes

If you answer **Yes** to **questions 17, 18 or 19** we will contact you for more information.

17 Do you, or a member of your family, get any benefits or pensions from a country other than Northern Ireland?

By family we mean your spouse or civil partner and dependent children and adults.

No

Yes

18 Have you, or a member of your family, claimed any benefit or pension which has not yet been decided, from a country other than Northern Ireland?

No

Yes

19 Are you, or a member of your family, working in or paying insurance to an EEA country or Switzerland?

For a list of EEA countries, please see the notes booklet.

No

Yes

About your partner

Tell us about your partner, if you have one.

We use partner to mean:

- a person you live with who is your husband, wife or civil partner, or a
- a person you live with as if you are a married couple.

We look at any money your partner gets from benefits when we work out if you can get Carer's Allowance.

20 What is your marital or civil partnership status?

- Single
- Married or civil partner
- Living with partner
- Separated
- Divorced or civil partnership dissolved
- Widowed or surviving civil partner

21 Have you lived with a partner at any time since the date you want to claim from?

- No **Go to question 30**
- Yes

22 Their title

For example, Mr, Mrs, Miss, Ms or other

23 Their surname or family name

24 All their other names in full

25 All other surnames or family names they have used or have been known by

26 Their National Insurance number

27 Their date of birth

DD/MM/YYYY

28 Their nationality

29 Have you separated from your partner since the date you want to claim from?

- No
- Yes
- When did you separate?
DD/MM/YYYY

About the person you provide care for

Remember

You **must** tell the person you are providing care for, or their legal representative, before you claim Carer's Allowance.

<p>30 Their title For example, Mr, Mrs, Miss, Ms or other</p>	<p>37 Are they getting Armed Forces Independence Payment? No Yes</p>
<p>31 Their surname or family name</p>	<p>38 Is the person you care for receiving a disability benefit from an EEA country or Switzerland? No Go to Question 39 Yes If Yes, what is the name of the benefit? Which country is paying the benefit? Please send in a recent notification regarding this benefit award if you have one.</p>
<p>32 All their other names in full</p>	<p>39 Have you spent 35 hours or more each week providing care for this person since the date you want to claim from? No Yes</p>
<p>33 Their National Insurance number</p>	
<p>34 Their date of birth DD/MM/YYYY</p>	
<p>35 Their address You do not have to live at the same address as the person you provide care for. Postcode</p>	
<p>36 What is this person's relationship to you?</p>	

40 Do you spend 35 hours or more each week caring for this person?

A week is from the start of a Sunday to the end of the next Saturday.

No

Yes

41 Have you had any breaks in looking after this person since the date you want to claim from?

No

Yes

Tell us about this in **More Information on page 9**. We will also contact you about this.

About education and employment

42 Have you been on a course of education since the date you want to claim from?

No

Yes

Please give details in **More Information** on **page 9**. We will contact you about this.

If you are on holiday or temporary leave from your course, still tick **Yes**.

43 Have you been employed at any time in the 6-month period before the date you want to claim from?

No

Yes

Please give details in **More Information** on **page 9**. We will contact you about this.

Still tick **Yes** if you are off work because you are sick, on paid or unpaid leave. If you are a company director, you should tick **Yes**.

44 Are you or have you been self-employed at any time since the week before the date you want to claim from?

By self-employment we mean:

- working for yourself
- being a partner or sleeping partner in a business
- receiving income from property or land you own, or
- renting out any part of the home you live in for example, to a lodger.

No

Yes

Please give details in **More Information** on **page 9**. We will contact you about this.

45 Have you received any payments for the person you provide care for or anybody else since the date you want to claim from?

For example, payments for fostering, adult placements, direct payments or other payments.

No **Go to question 50**

Yes

46 What is this payment called?

47 Who pays you?

48 What is their address?

Postcode

49 How much do they pay you and how often?

How much?

How often?

More Information

50 Use this space to tell us anything else you think we need to know.

If you continue on a sheet of paper, make sure you:

- write your full name, address and National Insurance number on it
- sign and date it.

Declaration

If you do not sign your declaration, we cannot accept this form and we will return it to you.

I declare that the information I have given on this form is correct and complete as far as I know and believe.

I understand that if I knowingly give information that is incorrect or incomplete, I may be liable to prosecution or other action.

I understand that I must promptly tell the office that pays my Carer's Allowance of anything that may affect my entitlement to, or the amount of, that benefit.

This is my claim for Carer's Allowance.

Signature

Date

DD/MM/YYYY

What to do now

- check that you have answered all the questions
- get in touch with us if you cannot fill in the form. Your Carer's Allowance may be delayed. If you have speech or hearing difficulties, you can contact us by textphone on **0800 012 1574**. The textphone service does not receive messages from mobile phones
- check that you have signed the form
- send the form to us in the envelope that came with this claim pack. The envelope does not need a stamp.

Our address is:

Disability and Carers Service
Mail Opening Unit
PO BOX 42
Limavady
BT49 4AN

How DfC collects and uses information

The information the Department for Communities (DfC) collects from and about you depends mainly on the reason for your business with us.

We will use information about you for all of the Department's purposes, which include:

- The payment of social security benefits, grant loans and pensions
- Child Maintenance
- Employment and Training
- Investigation of offences relating to social security
- Social Security Research and Statistics.

DfC uses information to deal with enquiries and complaints, to provide DfC services, to protect public funds, and to conduct research and produce statistics to monitor and improve our services.

We will obtain information about you as the law allows from other organisations to check the information you give to us, protect public funds, and to improve our services.

DfC also shares information with other organisations as the law allows, for example to protect against crime, and with HM Revenue and Customs.

DfC uses external suppliers to help deliver some services. We also use technology to make decisions and improve our services. We will only ask you for information about your health when this is needed for a benefit or service you are using. We will keep your information secure, and make sure nobody has access to it who should not.

Please look at the DfC Privacy Notice on www.communities-ni.gov.uk/privacy-notice to find out more about:

- your information rights
- how to request a copy of your information
- DfC's data controller details and other data protection information
- how long DfC will keep your data for; and
- more detail about how DfC uses personal information.

