

QUESTIONNAIRE FOR FULL TIME FARMER AGRICULTURAL ALLOWANCE



Land & Property Services
Seirbhísí Talún agus Maoiné

Property ID (LPS Only)

Case Ref (LPS Only)

Please complete, sign and return this questionnaire to Land & Property Services **within two weeks**. The form is a writable document, which means you can save the document to your desktop, complete the form and send as an email attachment.

This must be returned to the district office in which the property is located (see page 4).

If you need help completing this form or require it in a different language or format, please dial **0300 200 7801** (calls charged at local rate).

Dial **18001 0300 200 7801** for Text Relay.

SECTION 1 – PROPERTY DETAILS

1.1 Occupier name

1.2 Occupier contact telephone number

1.3 Address of property

Postcode

1.4 Valuation Review Reference Number

1.5 Occupier email address (we will use this to contact you)

1.6 I consent to receive my Certificate of Valuation to this email address Yes No

SECTION 2 – ABOUT YOU

2.1 (tick only one)

- Full-time farmer or fish farmer?Please complete **SECTIONS 3 and 8**
- Part-time farmer or fish farmer?Please complete **SECTIONS 3, 5 and 8**
- Landowner who does not farm?Please complete **SECTIONS 3, 4 and 8**
- Agricultural or fish farm worker?Please complete **SECTIONS 6 and 8**
- Retired farmer?Please complete **SECTIONS 3, 7 and 8**

2.2 DAERA Business ID

2.3 DAERA category of Farming business

- 1 2 3

SECTION 3 – ABOUT YOUR PROPERTY

- 3.1 Do you own or rent agricultural land or a fish farm?
 Yes No
- 3.2 Please state the total:

<input type="checkbox"/> acres or	owned
<input type="checkbox"/> hectares	

 and

<input type="checkbox"/> acres or	rented
<input type="checkbox"/> hectares	
- 3.3 From this total how much land is around your house?

<input type="checkbox"/> acres or	
<input type="checkbox"/> hectares	
- 3.4 How far away is the remainder of the land?

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 miles
- 3.5 A copy of the farm map **must** be provided with this application. Map enclosed? Yes
- 3.6 If you own or rent a fish farm, has a fish culture licence been issued? Yes No
- 3.7 If **Yes to 3.6**, are the fish held for ornamental or exhibition purposes? Yes No

SECTION 4 – LANDOWNER WHO DOES NOT FARM

- 4.1 Is your land let out? Yes No
- 4.2 Please specify the basis of letting: Seasonal Long-term
- 4.3 Are you still responsible for any maintenance work? Yes No
- 4.4 If **Yes to 4.3**, please give details of the work you carry out:

- 4.5 Is this your primary occupation? Yes No

SECTION 5 – PART-TIME FARMERS/FISH FARMERS

- 5.1 Please give details of your other occupation/occupations:

- 5.2 What percentage of your **gross income** comes from:
- | | | | | |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|--|---|--|
| Farming? | <table border="1" style="width: 100%;"><tr><td style="width: 80%;"></td><td style="width: 20%; text-align: center;">%</td></tr></table> | | % | |
| | % | | | |
| Your other employment?..... | <table border="1" style="width: 100%;"><tr><td style="width: 80%;"></td><td style="width: 20%; text-align: center;">%</td></tr></table> | | % | |
| | % | | | |
- 5.3 How many **hours per week** are spent working in:
- | | | | | |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|--|------------|--|
| Farming? | <table border="1" style="width: 100%;"><tr><td style="width: 80%;"></td><td style="width: 20%; text-align: center;">hrs</td></tr></table> | | hrs | |
| | hrs | | | |
| Your other employment?..... | <table border="1" style="width: 100%;"><tr><td style="width: 80%;"></td><td style="width: 20%; text-align: center;">hrs</td></tr></table> | | hrs | |
| | hrs | | | |
- 5.4 Does your other job provide you with:
- | | | |
|-----------------------------|----------------------------------------------------------|--|
| A pension? | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Career opportunities? | <input type="checkbox"/> Yes <input type="checkbox"/> No | |
- 5.5 Does your other job require you to attend during defined hours? Yes No

SECTION 6 – AGRICULTURAL WORKERS

6.1 Are you an agricultural worker who occupies a “**tied house**”, i.e. you are entitled to occupy the house only while employed in agricultural work in the service of the owner of the farm or fish farm? Yes No

6.2 If **Yes to 6.1**, please specify:

Name of owner

Address of farm or fish farm

Postcode

SECTION 7 – RETIRED FARMERS

7.1 If you are a retired farmer, is your land let? Yes No

7.2 Do you still carry on any agricultural operations or fish farming on your former holding? Yes No

7.3 If **Yes to 7.2**, please give details

SECTION 8 – DECLARATION

I declare that the above information is correct to the best of my knowledge, and I understand that if a decision to value a dwelling as an agricultural property is based on false information given by me, agricultural status may be removed and I will become liable for backdated rates.

Signature of ratepayer

Date

DD/MM/YYYY

Data Protection Statement: Please note that the information on this form will be used by Land & Property Services for rating and valuation purposes, and maintenance of your rate account. Occasionally this information may be passed to other organisations and/or government departments when the disclosure complies with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Land & Property Services is under a duty to protect public funds and to this end may use information provided on this form for the prevention and detection of fraud. More information is available at: www.finance-ni.gov.uk/publications/lps-privacy-notice

GUIDANCE NOTES – DOMESTIC CAPITAL VALUE OF FARMHOUSES

The valuation of agricultural property for rating purposes is worked out by reference to part 2 of Schedule 12 of the Rates (NI) Order 1977. Article 59 of the Rates (Northern Ireland) Order 1977 confers the power to require information for valuation list purposes.

The District Valuer is responsible for determining if a dwelling qualifies as being described as an agricultural property based on the facts that it is indeed occupied in connection with agricultural land and occupied by a person whose primary occupation is the carrying on or directing of agricultural operations on the land.

If the occupier has only one occupation, and that is farming the land connected to the house, then the house is distinguished as an agricultural property. However if the occupier has another occupation in addition to farming then it is necessary to establish which occupation is 'primary' before deciding whether the house qualifies to be classed as an agricultural property. The determination of what is primary occupation does not necessarily depend solely on financial returns, but also on which engages the time and attention of the occupier.

Houses occupied together with fish farms can be assessed as agricultural property under the above provisions.

Identify the correct LPS Valuation Regional Office in which the property is located:

Ballymena office for council districts Antrim and Newtownabbey, Mid and East Antrim	Academy House 121A Broughshane Street Town Parks BALLYMENA BT43 6HY	Tel: 0300 200 7801 (calls charged at local rate) Email: ballymena.valuation@lpsni.gov.uk
Londonderry office for council districts Causeway Coast and Glens, Derry City & Strabane	Waterside House 75 Duke Street Gobnascale LONDONDERRY BT47 6FP	Tel: 0300 200 7801 (calls charged at local rate) Email: londonderry.valuation@lpsni.gov.uk
Belfast office for council districts Belfast, Lisburn and Castlereagh, Ards and North Down	Lanyon Plaza 7 Lanyon Place Town Parks BELFAST BT1 3LP	Tel: 0300 200 7801 (calls charged at local rate) Email: belfast.valuation@lpsni.gov.uk
Craigavon office for council districts Armagh City, Banbridge & Craigavon, Newry, Mourne and Down	Marlborough House Central Way Tamnafiglassan CRAIGAVON BT64 1AD	Tel: 0300 200 7801 (calls charged at local rate) Fax: 028 3832 0177 Email: craigavon.valuation@lpsni.gov.uk
Omagh office for council districts Mid Ulster, Fermanagh and Omagh	Boaz House 19 Scarffe's Entry Dergmoney Lower OMAGH BT78 1JE	Tel: 0300 200 7801 (calls charged at local rate) Email: omagh.valuation@lpsni.gov.uk

When calling from outside NI, dial +44 28 9049 5794.



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Department of
Finance
www.finance-ni.gov.uk

An Roinn
Airgeadais