



## Part 1 About you - continued

Do you have a tax reference number?

No

Yes

Please tell us your number, if you know it.

You can find this on letters about tax from any HM Revenue & Customs office. Look for your tax reference number - not your tax code.

If you want more information about tax, get leaflet **IR121** Approaching retirement - a guide to tax and National Insurance contributions from any HM Revenue & Customs office or Tax Enquiry centre. Their phone number and address are in the phone book. Look under **HM Revenue & Customs**.

Date of Birth

Please send us your birth Certificate.

**We need to see the real certificate, not a photocopy.**

If you prefer, you can take your birth certificate to your Social Security Office/Jobs & Benefit office. Take this form as well. They will sign this form to show that they have seen your certificate.

Are you sending your birth Certificate with this form?

No

Yes

You must remember to send us all the documents we ask for. If you do not, benefit you can get because of this claim may be delayed.

We will send your birth certificate back to you as soon as we can.

**If you do not have your birth certificate please fill in the details below.**

**Also send us any other documents you have to show how old you are.**

**For example, a passport or baptism certificate. We will send them back as soon as we can.**

## About the place where you were born

Please give the full address if you know it. If not, give any details you know, for example, street or road.

  
  
  

Town or Parish

County

Country

## About your parents

Your father's surname or family name

Your father's other names

Your mother's surname or family name

Your mother's other names

Your mother's maiden name



## Part 3 About other benefits or entitlements

Are you, your spouse or civil partner getting any of these benefits or entitlements?

No

Yes  Please tell us about the benefits or entitlements

Tick Yes if you, your spouse or civil partner are waiting to hear about a benefit or entitlement.

- Pension credit
- War Widows or Widower's pension
- Temporary allowance for Widows
- Severe Disablement Allowance
- Carer's Allowance
- Industrial Death Benefit
- Attendance Allowance
- Disability Living Allowance
- Unemployability Supplement paid because of
  - a war disability due to service with HM Forces, or
  - an industrial accident disease.

### Benefit or entitlement 1

Name of Benefit or entitlement

Reference number, if known.

This is on letters about the benefit or entitlement

Who is getting this or waiting to hear about this?

You  Your spouse or civil partner

### Benefit or entitlement 2

Name of benefit or entitlement

Reference number, if known. This is on letters about the benefit or entitlement

Who is getting this or waiting to hear about this?

You  Your spouse or civil partner

Is anyone getting an increase to their social security benefit or entitlement for you?

No

Yes  Please tell us about this.

Which benefit or entitlement are they getting increased?

What is the reference number of the benefit or entitlement?

This is on letters about the benefit or entitlement.



## Part 6 Making payments to you

We normally pay your money direct into an account. You can use a bank, building society or other account provider. Many banks and building societies will let you collect cash at the post office.

### Payment direct into an account

#### How we will pay you

We will tell you when the first payment will be made and how much it is for. Each payment, after the first one should be the same unless there is a change in your circumstances. We will tell you whenever there is going to be a change in the amount we pay into your account.

#### Finding out how much we have paid into the account

You can check your payments on the account statements. The statements may show your National Insurance (NI) number next to payments that are from us. If you think your payment is wrong, get in touch with the office that pays you straight away.

#### If we pay you too much money

We have the right to recover any money paid to you, which you are not entitled to. This may be because of the way the Direct Payment system works. For example, you may give us information, which means you are entitled to less money but we may not be able to change the amount we have already sent out. If this happens, we will contact you before we recover any money.

#### What to do now:

- **Tell us about the account you want to use on the next page. By giving us your account details you are agreeing to be paid by Direct Payment and understand the information above about being overpaid.**
- **If you intend to open an account, please give us your account details as soon as you have them**
- **If you do not have an account, please contact us and we will give you more information.**

*Please continue to fill in the claim form and send it to us now.*

### About the account you want to use

**Please tell us all your account details below. It is very important you complete ALL boxes correctly including the building society roll or reference number if you have one. If you tell us the wrong account details your payment may be delayed or you may lose money.** You can find the account details on your chequebook or bank statements. If you are not sure about the details, ask the bank, building society or other account provider.

#### About the account you want to use

##### You can use

- an account in your name
- a joint account or
- someone else's account,  
subject to the terms and conditions of the account and  
as long as you have the other person's permission and authorise them to use the money in the way you tell them.
- If you are an Appointee or a legal representative acting on behalf of the customer, the account should be in your name only.
- To be paid into a credit union account you must provide the credit union's account details. Your credit union will be able to help you with this.

## Part 6 Making the payment to you - continued

### Name of the account holder

Please write the name of the account holder exactly as it is shown on the chequebook or statement.

### Full name of bank, building society or other account provider

### Sort code

Please tell us all six numbers for example, 12-34-56

<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	-	<input type="text"/>	<input type="text"/>
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### Account number

Most account numbers are 8 numbers long. If your account number has fewer than 10 numbers, please fill in the numbers from the left.

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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If you are using a building society account you may need to tell us a roll or reference number. This may be made up of letters and numbers, and may be up to 18 characters long. If you are not sure if the account has a roll or reference number, ask the building society.

### Building society roll or reference number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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You may be getting other benefit and entitlements that are not paid direct into an account. To have them paid into the above account, please tick the box.

## Part 7 Declaration

- I understand that I must promptly tell the Pension Service of anything that may affect my entitlement to, or the amount of that benefit.
- I declare that the information that I have given on this form is correct and complete, as far as I know and believe.
- I understand that if I knowingly give false information I may be liable to prosecution or other action.
- I understand that if I fail to promptly notify the Department of a change in circumstances, I may be liable to prosecution or other action.

**(Under section 15 of the Social Security Fraud Act (Northern Ireland) 2001 it is an offence to fail to notify a change of circumstances promptly. Failure to tell us about the change in your circumstances promptly may result in action being taken against you).**

**This is my claim for over 80 State Pension**

**Signature**

**Date**

## Part 8 What to do now

Please make sure that you

- have answered all the questions on this form that apply to you, and
- you have signed and dated this form, and
- check you are sending all the documents we have asked you for. Use the check list below

Send this form and any documents we have asked you for to The Social Security Agency, Pension Service, PO Box 1121, Belfast BT1 9GA.

Do not delay or you could lose money.

## Part 9 What happens next

We will write to tell you how much over 80 state pension you can get, and when it will be paid from.

If you are not entitled to over 80 state pension, we will tell you why.

## Part 10 Check list

Before you send in this form, please read the following list.  
Tick the boxes to show which documents you are sending.

Your birth certificate

Baptism certificate

Passport

Other - Please say what

\_\_\_\_\_

## DP Act 1998 - Confidentiality Statement

### How we collect and use information

The Department for Social Development (DSD) collects information for the purposes of dealing with Social Security, Child Support, employment and learning, housing and community development and urban regeneration (redeveloping towns, cities and villages). The information we collect about you depends on the nature of your business with us, but we may use the information for any of these purposes.

We may check information about you with other information we have. We may get information about you from other people and certain other organisations.

We may give information to certain other organisations, as the law allows, to:

- check the accuracy of information;
- prevent or detect crime;
- protect public funds in other ways; and
- use in research or statistics.

These other organisations include other government departments, authorities who deal with Housing Benefit, and private-sector bodies such as banks that may lend you money. We will not give information about you to anyone outside our Department unless the law allows us to.

The Department for Social Development is the Data Controller for the purposes of the Data Protection Act.

If you want to know more about what information we have about you, or the way we use your information, please contact us. You can contact any of our offices and ask for leaflet *Data Protection Act 1998 - It affects you*. Or you can find a copy of the leaflet on our website. The address is [www.dsdni.gov.uk](http://www.dsdni.gov.uk)

### Information and Advice

It is the Agency policy to provide you with all the information, advice and help to complete any Social Security benefit claim form. Please feel free to contact your nearest Social Security Office/ Jobs and Benefits office, Community Benefit Office or the Benefit Shop, Royal Avenue, Belfast.

If you would like further information about disability benefits, you can also contact the Benefit Enquiry Line. The telephone number is 0800 220 674.

However, if you do not want to make use of our services, you may be able to get help from a friend, relative or an Advice Centre.

You can also find out more about the Social Security Agency's benefits and services at [www.dsdni.gov.uk](http://www.dsdni.gov.uk)

